



## Minutes of the Meeting

<b>Meeting Name:</b>	<b>4th IQAC Meeting (February, 2026)</b>		
<b>Date of Meeting:</b> (DD/MM/YYYY)	9th February, 2026	<b>Time:</b>	04:00 PM to 05:00 PM
<b>Minutes Prepared By:</b>	Mr. Umang Vyas	<b>Location:</b>	Conference Room, Anviksha GF/ Hybrid Mode
<b>1. Meeting Objective</b>			
The objective of the IQAC meeting is to review and revise the academic audit assurance framework, deliberate on strengthening the student feedback mechanism, and discuss strategies for establishing and enhancing international alumni connections across Schools and Departments.			
<b>2. Chaired by:</b>	<b>Prof G R Sinha, Provost</b>		
<b>3. Attendance at Meeting</b>			
<b>Name</b>	<b>Designation/Department</b>	<b>E-mail</b>	<b>Mobile No.</b>
Prof. G R Sinha	Chairperson	provost@gsfcuniversity.ac.in	+91-8827411550
Mr. R B Panchal, Director (Admin)	Member	ramesh.panchal@gsfcuniversity.ac.in	+91-9898300668
Mr. Naren Acharya, Assistant Director	Member	assistant.director1@gsfcuniversity.ac.in	+91-9979853452
Dr. Sanjukta Bose Goswami, Dean, SOT	Member	dean.sot@gsfcuniversity.ac.in	+91-7016701986
Prof. Ranjita Banerjee, Dean, School of Management Studies & Liberal Arts (SOM&LA)	Member	dean.som-la@gsfcuniversity.ac.in	+91-9724927708
Dr. Akhilesh Prajapati, Associate Dean, R&D Cell	Member	akhilesh.prajapati@gsfcuniversity.ac.in	+91-9428216262
Dr. K. Santoshkumar, HoD, Chemical Science	Member	hod.chemicalscience@gsfcuniversity.ac.in	+91-9825741479
Dr. Prabal SenGupta, HoD, Department of Life Science, School of Science (SOS)	Member	hod.lifescience@gsfcuniversity.ac.in	+91-9825463719
Dr. Vidhita Sinha, HoD, SOM&LA	Member	hod.mba@gsfcuniversity.ac.in	+91-9265099187
Ms. Shweta Rajput, HOD, CSE, SOT	Member	shweta.rajput@gsfcuniversity.ac.in	+91-9879209842
Prof. Amarnath Singh, Professor, CSE NAAC Coordinator	Member	amarnath.singh@gsfcuniversity.ac.in	+91-9337881763
Tiya Patel, Student, SoS	Student Member	23sc04039@gsfcuniversity.ac.in	+91-9328303565
Dr. Jahanvi Bansal, Associate Dean, R&D	Member Secretary of IQAC	assocdean.iqac.internationalcell@gsfcuniversity.ac.in	+91-9717666515
Prof. Jayakumar R., Dean – Academic Affairs	Special Invitee	dean.academics@gsfcuniversity.ac.in	+91-9724927708



4. Agenda and Notes, Decisions, Issues			
Sr. No.	Topic / Item	Action by	Target Date
1.	<p><b>Discussion on Action Taken Report of 3rd IQAC Meeting</b></p> <ul style="list-style-type: none"> <li>Academic feedback shall be collected by the IQAC, and further analysis along with necessary action shall be undertaken by the Academic Affairs.</li> <li>Necessary coordination has been initiated to facilitate the effective implementation of academic feedback.</li> </ul>	<p>IQAC Dean Academic Affairs</p>	16/03/2026
2.	<p><b>Revised Academic Audit Assurance (AAA)</b></p> <ul style="list-style-type: none"> <li>A template for Academic Audit Assurance (AAA) may be added, and one additional member should be included in the audit members list.</li> <li>The AAA parameters presented are aligned with the NAAC criteria; however, it is recommended to incorporate the specific criterion numbers in detail to enhance clarity, facilitate better understanding.</li> <li>The revised AAA office order shall be issued.</li> </ul>	<p>Dean Academic Affairs  Dean Academic Affairs  IQAC</p>	23/02/2026
3.	<p><b>Suggestions on Student Feedback Mechanism (DCS)</b></p> <ul style="list-style-type: none"> <li>Access to all modules of student feedback of DCS is available for monitoring at the Dean's and HoD's level.</li> <li>Teaching and Placement feedback mechanisms shall be explored for possible integration.</li> <li>Appropriate terminology changes shall be incorporated in the report titles for consistency.</li> <li>The elective-related issue has been resolved.</li> </ul>	<p>Deans HoDs  IQAC IT Team  IQAC IT Team  IQAC IT Team</p>	24/02/2026
4.	<p><b>International Alumni Connect at Campus</b></p> <ul style="list-style-type: none"> <li>An alumni update shall be compiled by the Dean DOST-AI team at the earliest, with related activities to be planned accordingly, and the same to be submitted for further inputs and guidance.</li> </ul>	<p>DOST-AI</p>	16/03/2026



5.	<p><b>Any other item with the permission of the Chair</b></p> <ul style="list-style-type: none"><li>• A faculty sensitization session on Academic Audit shall be conducted on Monday, 16th February 2026.</li><li>• Research Forums need to be initiated, with one session every month to promote research discussions and engagement.</li><li>• Indian Knowledge Systems (IKS) initiatives shall also be undertaken under the purview of Academic Affairs.</li><li>• Efforts shall be made to increase the number of research grant proposals, as recommended.</li><li>• Based on student suggestions, psychological support (Dr. Nirzaree Parikh) initiatives such as awareness sessions, one-on-one counselling, and mentor-connect activities shall be considered.</li><li>• Invited members may participate in IQAC meetings as and when required.</li><li>• A revised office order for IQAC members shall be prepared and updated before the next meeting.</li><li>• Students and Parents may submit their suggestions through student representatives who are members of IQAC.</li></ul>	<p>Dean Academic Affairs</p> <p>Dean Academic Affairs Associate Dean R&amp;D</p> <p>Dean Academic Affairs Associate Dean R&amp;D</p> <p>Deans Dean Academic Affairs Associate Dean R&amp;D</p> <p>DOST-AI</p> <p>IQAC</p> <p>IQAC</p> <p>IQAC</p>	<p>16/02/2026</p> <p>16/03/2026</p> <p>06/03/2026</p>
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